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HARLEM VILLAGE ACADEMY WEST CHARTER SCHOOL  
HARLEM VILLAGE ACADEMY EAST CHARTER SCHOOL

# Minutes

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*Meeting of the Board of Trustees  
June 24, 2022*

A meeting of the Board of Trustees of Harlem Village Academy West Charter School and Harlem Village Academy East Charter School was held in person on June 24, 2022. In attendance were board members Dr. Andrew August, Aria Gee, Dr. Deborah Kenny, Erica Newman, Daniel Pianko, Ronald Sernau and David Zwiebel. Hannah Johns, Joe Keeney, Chuck Klein and Bob Ollwerther from Harlem Village Academies were also in attendance.

The meeting was called to order by Mr. Zwiebel who confirmed that the meetings of both charters would run concurrently.

The minutes from the April 27, 2022 board meeting were distributed and Mr. Zwiebel made a motion to approve the minutes, which was seconded by Ms. Gee, and approved unanimously.

Mr. Klein discussed the schools combined results for the ten months ended April 30, 2022. Revenues of \$29.6 million were unfavorable to budget by \$.9 million due to lower enrollment and special education funding. Operating expenses of \$28.8 million were favorable to budget by \$.6 million. The surplus for the ten months year to date of \$.8 million, was unfavorable to budget by \$.4 million.

Mr. Klein then reviewed the financials by school and by charter entity for the ten months year to date. West Elementary operating deficit of \$.1MM was unfavorable to budget by \$.6MM primarily due to net rental expense. West Middle and East Elementary operating surpluses were unfavorable to budget by \$.2MM and \$.4MM, respectively. East Middle operating surplus was

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favorable to budget by \$.2MM. The High School operating deficit of \$.3 million was \$.6MM favorable to budget. By charter, HVA West operating deficit was unfavorable to budget by \$.5MM and HVA East operating surplus was favorable to budget by \$.2MM.

HVA West had cash of \$3.9MM, a current ratio of .8 and a total retained surplus of \$1.3MM and HVA East had cash of \$3.9MM, a current ratio of 1.5 and a total retained surplus of \$2.8MM. Note that this data is on an operating basis and does not include the impact of the Federal PPP program.

Mr. Klein then presented the budget for the 2022-2023 school year, which was included in the board materials. Total revenues are budgeted at \$36.2MM, including \$3.7MM of Federal funding to help students bridge the education gap due to the pandemic. Also, included in the total is \$2.2MM for PreK. The revenues reflect an increase in per pupil funding to \$17,633 from \$16,844 the previous year. Total expenses are budgeted at \$36MM. The net budgeted surplus is \$.3MM which reflects the increase in per pupil funding, offset by a decrease in enrollment. Dr. August made a motion to approve the 2022-23 budget which was seconded by Mr. Pianko and approved unanimously.

Mr. Zweibel recommended the slate of officers for 2022-2023 including Mr. Zwiebel as Chairman, Dr. August as Vice Chairman, Mr. Pianko as Treasurer and Ms. Newman as Secretary and noted that Ms. Gee, Dr. Kenny, and Mr. Sernau would continue as board members. Mr. Sernau made a motion to approve the officers and board members for 2022-2023, which was seconded by Ms. Gee and approved unanimously. The terms will end on July 31, 2023.

Mr. Zweibel noted that board members had submitted the required Annual Disclosure documents as required by SUNY.

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Dr. Kenny gave the Board a perspective on the school year which was difficult for all staff and students due to the COVID-19 pandemic. Dr. Kenny also discussed the visit by the NYSED Chancellor including discussions regarding the Regents exam.

A Board discussion about the upcoming SUNY Renewal process followed.

Mr. Zwiebel provided an update on construction work to be accomplished during the next year in the West Elementary. He discussed the redesign of the building entrance as well as the renovation taking place on the 3<sup>rd</sup> Floor over the summer.

Mr. Keeney discussed safety and security in the neighborhood surrounding the 124<sup>th</sup> locations. Crime is up by 47% over the previous year per NYPD statistics. HVA has engaged consultants to review the physical security and building security entry protocols. HVA continues to engage with the local community association, neighbors, and NYPD regarding the safety of our students and staff.

Ms. Johns discussed the expansion of the PreK programs including adding one class on the East campus and one class on the West campus in the 2022-2023 school year. Mr. Zwiebel made a motion to approve the expansion of the PreK in both charters which was seconded by Ms. Gee and approved unanimously.

Mr. Zwiebel made a motion to adjourn the meeting and Mr. Sernau seconded the motion, which was approved unanimously, and the meeting was adjourned.