
HARLEM VILLAGE ACADEMY WEST CHARTER SCHOOL
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Minutes

*Meeting of the Board of Trustees
Apollo Theater
253 West 125th Street, New York, NY
June 21, 2024*

A meeting of the Board of Trustees of Harlem Village Academy West Charter School and Harlem Village Academy East Charter School was held on June 21, 2024. In attendance were board members Dr. Andrew August, Aria Gee, Dr. Deborah Kenny, Erica Newman, Daniel Pianko, Ronald Sernau and David Zwiebel. Joe Keeney and Chuck Klein from Harlem Village Academies were also in attendance.

The meeting was called to order by Mr. Zwiebel who confirmed that the meetings of both charters would run concurrently

The minutes from the December 7, 2023 board meeting were distributed and Mr. Sernau made a motion to approve the minutes, which was seconded by Ms. Newman, and approved unanimously.

Mr. Zwiebel moved to amend the agenda to include an executive session for the purposes of discussing potential litigation. Dr. Kenny seconded the motion and the board unanimously approved the agenda amendment. Mr. Zwiebel then moved to enter into executive session, Dr. Kenny seconded the motion, and the board went into executive session for approximately ten minutes.

Upon exiting executive session, the Board viewed a video clip of a student performance of The Lion King.

Dr. Kenny then provided her Executive Director report, which included updates on PreK Montessori accreditation, K-8 academic performance, and the high school's International Baccalaureate program. She also advised the board of several school leadership staff promotions.

Mr. Klein then reviewed the financials by school and by charter entity for the ten months ended April 30, 2024. HVA West had cash of \$4.4MM and a total retained surplus of \$.7MM and HVA East had cash of \$3.4MM and a total retained surplus of \$2.0 MM.

Mr. Klein then presented the budget for the 2024-2025 school year, which was included in the board materials. Total revenues are budgeted at \$29.7 MM. The total includes \$2.2MM for Pre-K. The revenues reflect an increase in per pupil funding to \$19,044 from \$18,340 the previous year. Total expenses are budgeted at \$29.7MM. Dr. August made a motion to approve the 2024-25 budget which was seconded by Ms. Newman and approved unanimously.

Mr. Zwiebel moved, and Mr. Sernau seconded the motion, the Assignment of Lease and Amended and Restated Lease Agreement between HVA 124 LLC and Harlem Village Academy West Charter School. The board unanimously approved the Assignment of Lease and Amended and Restated Lease Agreement.

Mr. Zweibel presented the slate of officers for 2024-25 including Mr. Zwiebel as Chairman, Dr. August as Vice Chair of Education, Ms. Newman as Vice Chair of Operations and Community, and Mr. Pianko as Treasurer as well as Ms. Gee, Dr. Kenny, and Mr. Sernau to continue as board members. Mr. Sernau made a motion to approve the officers and board members for 2024-25, which was seconded by Ms. Newman and approved unanimously. The terms will end on July 31, 2025.

Draft – Not Approved by Board of Trustees

Mr. Zwiebel noted that all board members had received the Annual SUNY Financial Disclosure form (which was unchanged from last year). Mr. Zwiebel asked the trustees to submit their forms as soon as possible.

Mr. Sernau made a motion to adjourn the meeting and Mr. Zwiebel seconded the motion, which was approved unanimously, and the meeting was adjourned.