

## Harlem Village Academies High Admissions Policy

Harlem Village Academies High is a public charter high school, and our students must be residents of the State of New York to attend our school and enroll in the IB Program.

There is a clearly defined lottery process to attend Harlem Village Academies High and join the IB Program.

Our school uses an open lottery application process administered through SCHOOLMINT, an online application portal; the open application period opens anew in December each year and closes on April 1 (unless April 1 is a weekend). The lottery for available spaces occurs about one week after the application window closes. After our selection process is completed and spaces are assigned, students who did not get in via the lottery are placed on a waitlist in the order their name was pulled in the lottery, then the SCHOOLMINT application re-opens for a post-enrollment period, and all incoming applications are placed on the waiting list for enrollment, should space become available, in the order they were received.

### **The SCHOOLMINT lottery application process works as follows:**

1. Each student is given a space within the lottery system by using a ticket number – a random number assigned by SCHOOLMINT.
2. All students' names are additionally assigned to one of five groups, listed below.
3. SCHOOLMINT assigns a quota/filter for FRL status after the "Dynamic Siblings" group is accepted to ensure our school reaches a minimum quota of 30% free-and-reduced (FRL) lunch students.

During the lottery process, two groups of students – current HVA Network students in Grade 8 and siblings of current HVAH students – have seat priority for enrollment. Once on our campus, all students are enrolled in the full IB Diploma Programme.

After those seats are filled, remaining open seats are selected – in order of these groups – until all seats are filled or the group is exhausted:

1. **Children of HVA Employees:** 15% of seats are filled with children of current HVA employees. Once on our campus, all students are enrolled in the full IB Diploma Programme.

After that, space is filled as follows:

2. **Dynamic Siblings:** All students with dynamic siblings who were offered a space in one of today's prior lotteries are automatically accepted. Once on our campus, all students are enrolled in the full IB Diploma Programme.

3. **Free-and-Reduced Lunch:** Of the in-district applicants, 30% must qualify for Free and Reduced (FRL) lunch. If there are not enough in-district FRL students to meet the quota, students who qualify for FRL in New York State will fill the remaining seats until 30% of open seats are reached.  
Note: 30% of FRL is exclusive of sibling and employee children groups. Once on our campus, all students are enrolled in the full IB Diploma Programme.
4. **Living In-District:** NYC District students will fill seats until all seats are filled or until the list is exhausted. Overflow students are moved to the Waitlist. Once on our campus, all students are enrolled in the full IB Diploma Programme.
5. **Living in NY State:** NYS students will fill seats until all seats are filled or until the list is exhausted. Overflow students are moved to the Waitlist. Once on our campus, all students are enrolled in the full IB Diploma Programme.
6. **Waitlist:** All students who were not offered a seat in the lottery are selected next. Once on our campus, all students are enrolled in the full IB Diploma Programme.

Our school waitlist is prioritized in the following order:

1. Siblings of current students who applied during the post-enrollment period.
2. Children of current HVA employees who applied during the post-enrollment period.
3. Dynamic siblings (siblings of applicants who were offered seats in the lottery) who applied during the post-enrollment period.
4. In-district applicants who applied during the open enrollment period.
5. NYS applicants who applied during the open enrollment period.
6. All other applicants who applied during the post-enrollment period, in order of the date and time at which their applications were submitted.

All students are given a grade-level placement exam prior to grade placement. Parents can appeal using published procedures.

**Once students arrive at HVAH, there are NO barriers to entry to our Full IB-For-All program.**